



**Arkansas Association of Collegiate
Registrars and Admissions Officers**

**Annual Business Meeting
Thursday, October 8, 2020
Virtual via Zoom**

Call to Order: President Brandi Tripp called the meeting to order at 1:13 p.m.

Roll Call: President Tripp, ATU, asked Alisa Waniewski, ATU, to serve a parliamentarian for the Annual Business Meeting. Tracy Finch made a motion to suspend the reading, second by Whitney Hall, SAU, made a motion to approve the minutes; second by Lind

A copy of the roll call is included in the Secretary's Notebook.

Approval of Minutes from Business Meeting, October 3, 2019 A copy of the minutes is included in the Secretary's Notebook.

Treasurer's Report: Patti Carson, ASU-Beebe shared the following report:

Beg. Balance as of 09/30/19 = \$46,116.37
Revenue = \$19,913.60
Expenses = \$33,993.07
Ending Balance, 10/1 = \$32,36.90

- We did not have a Staff Support Workshop (\$104 collected & refunded) or Registrars Therapy this year and our boot camp was virtual and there was no revenue from registration fees.
- ArkACRAO collaborated with Go To college Fairs to host virtual college fairs this fall. The largest expense this year (\$4,500). Of the \$200 booth fee, \$150 goes back to Go To College Fairs for use of platform.
- We are also in the process to moving to member clicks manage our website. Because of that, we have updated our contract with our current web manager through March. His usual fees lowered to match the new contract (\$1,167).
- ArkACRAO executive board did vote to purchase a new computer for the treasurer this year (\$1,265.49).
- Our CD has matured and has a new interest rate of 0.1810%. The next maturity date is 01/18/2022.



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Arkansas Association of Collegiate Registrars and Admissions Officers
Financial Report as of October 7, 2020

Beginning Balance September 30,2019

\$46,116.37

Revenue

2019 Fall Conference Registration	\$1,758.84
2019 Fall Conference Misc.	\$1,315.00
2019 Fall Conference Raffle	\$1,016.00
2019 Registrar Therapy	\$39.71
Interest Payments	\$13.45
2020 Calendar Sales	\$150.00
2020 Membership Dues	\$6,000.00
2020 Support Staff Workshop	\$104.10
2019 SACRAO Reimbursement	\$966.60
2020 Virtual College Fair Booth	\$8,549.90

Total Income \$19,913.60

Expenses

2019 Fall Articulation Quickbooks	\$569.65
2019 Fall Conference Hospitality	\$601.36
2019 Fall Conference Raffle	\$1,016.00
2019 Fall Conference Programs	\$399.77
2019 Fall Conference Speaker fees	\$4,228.00
2019 Fall Conference Speaker gifts/signs	\$589.28
2019 Fall Conference t-shirts	\$1,106.24
2019 Fall Conference Venue	\$14,355.19
2019 Recognition Plaques	\$218.25
2020 Articulation Reimbursements	\$700.00
2020 Recognition Plaques	\$218.25
2020 Staff Support Workshop reimbursements	\$104.10
2019 SACRAO Reimbursements	\$2,147.49
SACRAO Registration fees	\$750.00
Treasurer Supplies	\$22.00
Treasurer laptop	\$1,265.49
Bank OZK stop payment	\$35.00
Go to College fairs	\$4,500
Blayne Stewart	\$1,167

Total Expenses \$33,993.07

Balance on Hand

\$32,036.90

CD \$9,744.20



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Audit Committee: Lozanne Calhoun, SEARK, completed the audit and there were no findings.

President Tripp requested a motion to approve the Treasurer's report and the audit committee findings. Scott Post, NPC, motion, Whitney Hall, SAU, 2nd. Call for discussion. No opposition. Motion carried.

Old Business: President Tripp made a call for Old Business; there being none, she began the officer and committee reports.

Officers and Executive Committee Reports:

President: President Tripp thanked membership for the opportunity to serve as ArkACRAO's president this past year. In February, she attended the SACRAO 2020 conference held in Virginia and helped to promote SACRAO coming to Little Rock in 2021. The executive council met three times this year: October 4, 2019; December 5, 2019; and July 16, 2020. We cancelled our March meeting due to it being scheduled the week that universities began shutting down and restricting travel due to COVID-19.

In early September, she announced that SACRAO 2021 will be held virtually and that SACRAO 2022 would be held in Little Rock. In keeping with the wishes of the membership, the executive council voted to postpone the October 2021 Annual Meeting until February 2022. We hope this will allow more of our members to be able to attend the SACRAO 2022 conference.

President Tripp has been in contact with Kimberly at Helms-Briscoe to once again change the dates of our annual conference that will be held in Texarkana. Kimberly is working with the hotel to make adjustments to the contract and book us for October 2022.

COVID-19 provided many challenges for our organization this year. It hit right at the time that we were gearing up to host our first event of the year. Unfortunately, we had to cancel some of our events. But there were other events we were able to offer in a different format than normal. You will hear more about those details in the reports to come. President Tripp thanked all of the EC members, Committee Chairs, and committee members for their hard work this year. She stated that she is very proud of our members for going above and beyond to execute plans for the events we were able to successfully host.

President Elect: Chad Cox, U of A, stated that serving as President-Elect for the past year has been interesting and full of changes. As the primary role of this position is to plan and coordinate the annual conference, he thought he might have the easiest job of anyone on the EC because the annual conference was going to be held in conjunction with SACRAO in Little Rock. We could take advantage of those wonderful sessions and have a business meeting like today while we were there. With this in mind, he was honored to join others from ArkACRAO at SACRAO to see how Virginia handled a similar situation. It turns out the February 2020, was that last time many of us travelled...anywhere...for anything.

Now the question became, should we host our conference on the original timeline? Not knowing what fall would look like, we decided better to be safe than sorry and decided against an in-person conference. However, we are having our business meeting today on the same and time it would have been in "normal times." While it's nice to accomplish our annual meeting, I am personally missing the fellowship of the conference and the professional development it provides.



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We've learned to operate differently in many ways this year and in that spirit, we are offering virtual professional development not only in October, but ongoing throughout the year. Our first one will be the traditional fireside/roundtable chats on October 20 at 11 am & 1 pm. A call for proposals went out on September 30th for the remaining sessions and he'll send out the proposal form again tomorrow to the listserv. He is inviting the membership to submit a proposal and share some of the things they've learned in this new world that will benefit all of us and the students we serve. Welcome to the non-conference conference.

Past President: Rachel Mullins, UACCM; Indicated that it was a pleasure to serve this year on the ArkACRAO Executive Committee as Past President. She commended each of the EC members and Committee Chairs for their efforts in trying to serve ArkACRAO well during this challenging and unprecedented year. Some of my activities during the past year included the following:

- Attending each of the ArkACRAO EC meetings
- Attended SACRAO, attended a local arrangements committee chair meeting at SACRAO, and was serving on the 2021 Local Arrangements Committee for Arkansas prior to it being postponed
- Recommended updates for the following position descriptions:
 - Past President
 - Vice President for Information Technology
 - Hospitality
 - Membership
 - Publicity and Publications
- Met with the Nominations and Elections committee and presented a slate of officers to the EC and ArkACRAO listserv at least 30 days prior to the annual business meeting as required per the constitution. Those will be voted on later during the EC meeting.

Past President Mullins thanked the membership for the opportunity to serve ArkACRAO over the past few years—it has been a great honor and privilege.

Secretary: No report.

Vice President for Admission Administration: Vice President Joey Hughes, U of the Ozarks, thanked everyone for their flexibility and patience during this year as it has caused unprecedented change in our industry as a whole. The flexibility has afforded his teams across Articulation and College Planning the ability to really explore our options as we deliver events in very different ways.

This experience during his first year as Vice President of Admission Operation has been fruitful with opportunities to try new things. As we are only halfway through this first-year, we can celebrate our current successes as we still consider future events.

BOOTCAMP

Our virtual Bootcamp was a rousing success this year. This was offered on September 3rd, free of charge. Throughout each session, we saw more than 60 attendees. VP Hughes was very happy to see that, not only did our new Admission personnel join us this year, but we saw a large number of seasoned professionals as well. Thank you to our speakers who built and gave amazing presentations full of



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needed information and updates for all who attended. Also thank you to Whitney Hall who provided me with necessary guidance in building a successful slate of subjects matters.

At this moment there was no cost for the event although I do owe a few new professionals some gift cards as prizes. We are evaluating the success of this event further as we consider the Bootcamp is for mostly new Admission professionals, and how we continue to engage veteran professionals in this continuing education process as well. Learning new practices is a trademark of Admission and Enrollment.

ARTICULATION WORKSHOP AND INFORMATION EXCHANGE

This year we partnered with Arkansas IDEAS through AETN/PBS to offer our guidance and career coach professionals a digital experience for our Articulation Workshop so that they can update their college counseling processes and gather new information about our member institutions. They were also able to receive Continuing Education Credits by watching all the videos submitted by our members. The quality of content was very high, as Kyanna and VP Hughes watched these videos as they came through.

Workshops began on September 10th, and closes tomorrow, October 9th. We have currently seen 56 complete the full course for credit. VP Hughes thanked everyone for working hard to provide quality updates in a different way this year.

The Information Exchanges were also very different this year. We were able to offer these in-person in a drive-thru format. VP Hughes thanked the staffs at the University of Arkansas – Monticello, Arkansas State University, University of Arkansas – Fort Smith, and University of Central Arkansas for their willingness to provide a COVID-safe alternative to allow Arkansas guidance and career coach professionals the ability to gather needed materials to serve their students this year. We had 230 registrants for the events with the largest attendance at the University of Central Arkansas.

As we start planning for next year's events, we will evaluate the best way to deliver information to all of our constituents. We all know the value of in-person events, but I would love to also see a video alternative for all as well.

A huge thank you to Kyanna Beard for coordinating both events. Her leadership, persistence, and flexibility allowed for some amazing events in a very interesting year where time is always short.

COLLEGE PLANNING PROGRAM AND COLLEGE FAIR AUTOMATION

As we all know, recruiting in-person was turned on its head this year. Our college planning programs shifted away from our usual calendar of events as all in-person events were cancelled. A couple of our hosts have decided to shift to virtual events, namely the Arkansas Tech University and the Pulaski County School District. Thank you to Mary Whiting for providing continuous updates and guidance as we continue to navigate this year.



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The Executive Committee responded quickly to the call for college fair options by partnering with GTCF/Swoogo to provide a virtual college fair for the month of October. This is the first time ArkACRAO has hosted a virtual event of this magnitude. In order to get the most out of the investment with GTCF for our Arkansas constituents, we were ambitious in planning a month-long event with subject-based presentations weekly that happen live and then are recorded for viewing on the website. Each exhibitor has paid for a booth (\$200) which allows them to showcase their college by offering information through videos, presentations, quick links, documents, and a chat feature. Still trying to figure out the chat feature; will follow up with Go to College Fair. Leads are generated as soon as a prospective student clicks to view a booth. The booth registration fee assisted us in offsetting most of the cost for this event. VP Hughes indicated that they have worked on lead data, and birthdays should now be included in lead information.

We have worked hard to provide a large quantity of information to high school students, guidance counselors, career coaches, and higher education professionals to drive everyone to engaging the college fair website at arkfair.swoogo.com/virtualfair. Although this event is still ongoing, we currently sit at 2,822 registrants, breaking down to 2,599 high school students and families, 159 counselors and career coaches, and 63 booth exhibitors. The number of registrants continues to grow each day. We are now a week into this event, and we have generated 2,164 leads to our exhibitors.

Please continue to push this event to your local high schools and prospect pools to drive attendance to the virtual fair. We continue to communicate this event on a large scale, but the relationships we have all built will continue the success of this event through the end of October.

Also, as this is a new event for all of us, please continue to provide me with feedback so that we can continue to make it better. We are all in this together, and I very much need our member to continue make this better. Kudos to Chad Cox, Whitney Hall, John Proctor, Mary Whiting, and Heath Sims for coming together to help make this event a success. VP Hughes indicated he could not do any of this without them.

SPRING EVENTS

VP Hughes encouraged the membership to be on the lookout for communication from him and Mary Whiting regarding our spring recruiting events. We will need to evaluate options for transfer fairs soon, and your input will guide us in planning those next steps.

He thanked everyone for their continued service, communication, and flexibility. He indicated he is always open to a conversation and criticism to make this better for all of us.

Vice President for Records: Scott Post, NPC, Support Staff Workshop was cancelled due to COVID-19. There were sessions planned on xxx, International (national presentation), and Title IX. Anyone who is looking for speakers/presenters, can contact him for those contacts. He thanked everyone for allowing him to serve.

Vice President for Registration: Kim Biggers, No Report.



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Vice President for School Relations: Whitney Hall, SAU, indicated that President Tripp reached out to her in mid-July in regards to a Board position vacancy and her interest in fulfilling the responsibilities of VP of School Relations for the remainder of the term. She informally accepted the opportunity.

She was welcomed to the leadership team at the fourth quarter Executive Council meeting on July 16 with the intentions of assisting VP of Admissions Administration, Joey Hughes, as well as other areas as necessary in carrying out new virtual projects. VP Hall also served on the Nominations and Elections Committee with Past President Mullins.

Plans for *Boot Camp* had been postponed due to COVID-19, but a series of deliberation began on July 22 for a September virtual event. Together, VP of Admissions Administration and VP Hall drafted a proposed agenda with critical, engaging topics directed at newly employed admissions representatives. Further discussion continued on August 4, as they set out for presenters from across the state; they continued to stay in contact as needed.

Based upon the results of the summer Executive Council meeting and the official cancellation of the scheduled Clearinghouse Calendar events due to the pandemic, it was imperative for the organization to still serve the students and counselors in some creative capacity. Therefore, several members of the ArkACRAO Executive Council, along with Clearinghouse Coordinator, Mary Whiting, gathered on August 27 to further train about a statewide, interactive college fair option in the month of October via SWOOGO. Indeed, this would be an extensive undertaking, but one President Elect, Chad Cox, was willing to follow through with.

They continued to meet as necessary beginning September 3 with a representative from Go To College Fairs. The team divided up essential fair tasks in order to properly and quickly build the website from scratch. VP Hall volunteered to create the customized responses for each attendee category – from their initial registration, to weekly/daily reminders, to instructional aspects, and beyond. She also proceeded in proofreading any grammatical errors. The goal was to be as precise as possible without it overwhelming students, counselors, and their families and still deliver a quality, affordable, and fair option for the association members and their prospects to communicate.

The *2020 ArkACRAO Virtual College Fair* launched on October 1 and will last through October 31, with informational booth rotations each weekday evening from the Executive Council. Multiple live sessions will be featured each week to targeted students and drive college booth leads; President Elect, Chad Cox, asked VP Hall to present on October 12 – *Expert Advice 103: “How to Stand Out with a Great Resume, Essay, and Interview.”*

Nonetheless, these remain challenging times for us all – not only fiscally for our institutions but emotionally and physically for our colleagues. She extended her sincere appreciation to the Executive Council – especially Joey Hughes and Chad Cox, as decisions were not made lightly during these months of change and for their devotion to ArkACRAO. VP closed by indicating it was a pleasure serving the association and thanked everyone.

Vice President for Information Technology: Ana Hunt, UAPTC, thanked the membership for allowing her to serve as your Vice President of Information Technology this year. She also thanked Joe Scribner from the University of Arkansas for managing the ArkACRAO listserv effectively and efficiently. Since July 2019, she has submitted 25 requests for additions to the listserv and nine requests for removal.



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VP Hunt extended a special thank you to Blayne Stewart of UACCB for designing and managing the ArkACRAO website for the past twelve years. Blayne developed a highly customized site for ArkACRAO and worked with limited resources to maintain the website for us. We greatly appreciate his time and dedication to ArkACRAO.

This year, the ArkACRAO EC voted to take strides towards improving our web presence by taking advantage of a partnership offered by AACRAO and MemberClicks. We have already met with MemberClicks regarding the transition and are very excited about the additional functionality and support we would gain at a lower cost to the organization. We are hopeful the new site will launch in late November.

Legislative Liaison: John Proctor, SEARK; No Report

Publicity/Publications – Heath Sims, No Report

Historian—Jamison Hall, ATU; No Report

General Standing Committee Reports:

Constitutional Review – Chair Alexis Scrimshire (ATU) shared the following committee considerations:

- To review Article II, Section 5 of the ArkACRAO Constitution for revisions regarding the descriptions of the Vice Presidents
- To consider an emergency notion to cover the organization in the event (such as a pandemic or state of emergency) that affects the following of policies or bylaws.

The Constitutional Review Committee recommends the revision of Article II, Section 5 as follows:

There shall be ~~five~~ **five** (5) co-equal Vice Presidents of this Association: the Vice President for Admission Administration, **the Vice President for Information Technology**, the Vice President for Records, the Vice President for Registration, and the Vice President for School Relations.

The Committee recommends adding the following statement to the constitution By-laws:

ARTICLE V - Procedures for State or National Emergency

In the event the Arkansas Governor and/or higher authority declares a state or national emergency, the Executive Council may make necessary decisions for ArkACRAO and suspend policies and procedures, as necessary, in order for the organization to continue to function properly; operations will return to normal once the emergency period ends.

Committee Members: Wayne Banks (SAU-Tech), Kyunta McCoy (PCCUA-Helena) and Margaret Mugambi (UAPB).

Alisa Waniewski, ATU, made a motion to accept the committees report; Whitney Hall, SAU 2nd. Roll call was conducted by Secretary Greene, there were 21 institutions represented for 29 total votes. All present in favor; amendments approved.

Professional Access and Equity Committee – No New Report.

Hospitality Subcommittee – No committee due to conference cancellation



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Site Selection – Chair Heather Funk, PCCUA, submitted the following proposed sites for the 2023 conference:

- Northeast: Embassy Suites (Jonesboro)
- Northwest- Double Tree (Fort Smith)
- Northwest- Courtyard (Fort Smith)

Heather and Alisa made a visit to both Fort Smith locations on July 24, 2019. They could not visit Embassy Suites in Jonesboro because it was not finished yet. Since the 2020 conference was cancelled due to SACRAO, the committee reached out to the three proposed locations from last year's conference to request updated proposals for the 2023 conference.

Courtyard Downtown Fort Smith:

The Courtyard Downtown Fort Smith is located in the heart of Fort Smith with 138 guest rooms within walking distance to a number of restaurants and shops. The Courtyard has an onsite bistro and an indoor pool. They offer a complimentary self-parking and free continental breakfast with a rate of \$104 plus tax a night. The site is next to the Fort Smith Convention center. To have our conference here, we would have to rent out the convention center and the meeting room price for three days is \$3,850. If we choose to have the hotel cater then the meal prices will range from \$15.95 to \$18.95. The convention center provided a catering sheet of the different options in the area. If we use the hotel to cater, then we can get the Stage coach room (Hospitality Suite) for free inside the hotel. The convention center allows you to bring in your own AV to cut down on the price of AV. The convention center comes with tables and chairs, but we must purchase linens. ArkACRAO can also apply for a grant through the Fort Smith Convention and Visitors Bureau that could help cover the cost of meeting space or anything of our choice. In 2023, the convention center would not be available on our first conference day of October 4, 2023, so that will be a big downfall because the hotel does not have large meeting rooms for our first night.

Double Tree Fort Smith:

The Double Tree Fort Smith is located in the heart of Fort Smith with 255 guest rooms, six meeting rooms, and 1 grand ballroom that can be split out into different sections for meeting space. The hotel was renovated in 2016 and has an onsite restaurant and lounge as well as a fitness center and indoor pool. The site is located within walking distance to a number of restaurants and shops. They have 38 self-parking spots around the building for free and then parking is metered around the building 50 cents per hour, and the 2nd floor of the parking garage across the street is reserved for Double Tree and is free after 5 pm. Guest room rates are \$114 plus tax and this includes free Wi-Fi. Breakfast is not included, however if we choose this location they said we may can negotiate the breakfast being included. Meals start at \$22.95 plus tax and service charge and are catered by the hotel. The meeting room fees can be waived if min. of \$12,000 food/beverage is met. This is a bit pricy. Depending on how many rooms we need to use, depends on the meeting room price. Double Tree allows you to bring in your own AV to cut down on the price of AV. ArkACRAO can also apply for a grant though the Fort Smith Convention and Visitors Bureau that could help cover the cost of meeting space or anything of our choice.

Embassy Suites Jonesboro:

Embassy Suites by Hilton Jonesboro Hotel and Red Wolf Conference Center is a newly built all -suite hotel and conference center located in Jonesboro (opened 12/2019). Spacious newly built two-room suite featuring a private bedroom with one king size or two double beds, separate living room with queen size sofa/sleeper, well-lit work and dining area including: wifi capabilities, a safe, an ergonomic chair, wet bar, microwave, refrigerator and



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coffee maker. The guest room rates for the conference are \$139 single or double occupancy plus taxes. Complimentary full cooked to order breakfast and nightly evening reception. On-site Houlihan's restaurant featuring center-cut steaks and much more. The meeting rooms are waived with \$9,000 food and beverage min. Meals are \$18 to 34 per person with taxes and 21% service charge included.

The committee recommends using Embassy Suites-Jonesboro for our 2023 site location. The rate is a little higher than the others, but the Embassy Suites rates include a free breakfast, free self-parking, and they host a nightly reception. This rate would end up being equal or possibly even cheaper with the free breakfast and parking included.

Heather asked if there were any additional questions regarding the proposals. Voting was conducted via Zoom polling feature. 92% of attendees voted for the 2023 Fall Conference be held at The Embassy Suites in Jonesboro, AR.

Membership – Tyler Bittle, received emails regarding virtual fair participation NOT membership. There are two pending applications for Associate Membership.

1. Pittsburg State University (Northcentral), Kansas
2. Arkansas School for Math and Sciences

President Tripp called for a motion to accept the applicants. Joey Hughes, U of Ozarks made the motion to accept the associate members; second by Wayne Banks, SAU-Tech. All present in favor, motion carried.

Recognition Committee – According to Chair, Jennifer (Wright) Cunningham, the Recognition Committee purchased the following plaques (8) to recognize 6 EC members and 2 retirees for the 2019-2020 year.

- Wayne Milner | Outstanding Service & Dedication to ArkACRAO | Assistant Registrar at Harding University | Retiring after 32 years
- Sandra Walker | Outstanding Service & Dedication to ArkACRAO | Registrar at Southern Arkansas University | Retiring after 29 years
- Rachel Mullins | Outstanding Service & Dedication to ArkACRAO | President-Elect, President, & Past President | 2017-2020
- Scott Post | Outstanding Service & Dedication to ArkACRAO | Vice President for Records | 2018-2020
- Amy Foree | Outstanding Service & Dedication to ArkACRAO | Vice President for School Relations | 2018-2020
- Whitney Hall | Outstanding Service & Dedication to ArkACRAO | Vice President for School Relations | 2020
- Chris Robinson | Outstanding Service & Dedication to ArkACRAO | Legislative Liaison | 2015-2020
- Jamison Hall | Outstanding Service & Dedication to ArkACRAO | Historian | 2019-2020

The plaques were ordered from Central Arkansas Trophy in Conway. At \$25 each, the plaques cost us \$218.25 (including tax).

The Recognition Committee printed the following 13 Certificates of Appreciation at no cost.

- Vicky Sumers | Professional Access & Equity Committee Chair
- Heath Sims | Publicity & Publications Committee Chair



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- Tyler Bittle | Membership Committee Chair
- Kyanna Beard | Articulation Workshop Committee Chair
- Mary Whiting | College Planning Program Clearinghouse
- John Proctor | College Fair Automation Committee Chair
- Alexis Scrimshire | Constitutional Review Committee Chair
- Heather Funk | Site Selection Committee Chair
- Jennifer Cunningham | Recognition Committee Chair
- Lozanne Calhoun | Annual Financial Review Committee Chair
- Rachel Mullins | Nominations & Election Committee Chair
- Chad Cox | Annual Meeting Program Committee Chair
- Linda Holland | Assistant Treasurer

Jennifer also mentioned that the Association will purchase a Bradford Pear Tree in memoriam for Shelia Sommers (former ArkACRAO member and 21 year UACCM employee) as a gift to her family.

Admission Administration and School Relations Oriented Standing Committees:

Articulation Workshop – Kyanna Beard, included in VP for Admissions Administration report.

College Planning Program Clearinghouse – 2020-2021 Report by Mary Whiting, UAM

The Clearinghouse Calendar was completed and issued to representatives of all member institutions in early April.

Additional calendars were sold to non-members. The number sold this year was significantly lower than in the past—most likely because of COVID.

Following COVID changes, new guidelines, etc., Chad Cox, Joey Hughes and Mary discussed the best practice for going forward. John Proctor (SEARK) and Whitney Hall (SAU) also joined us in recommending and implementing virtual options. From that point forward, everyone, including high school counselors, got the necessary information for participating during the month of October. ATU did host a virtual program on the original calendar date. Others scheduled to host wanted this option, but wanted ARKACRAO to handle everything. Mary declined and recommended October participation.

At the time of the report submission, the virtual trial was in the fifth day. Mary indicated that it would be very helpful to hear from some of the schools about how things are going. No student lists are provided to everyone. Instead, a student must enter a virtual booth for an institution to receive a name. If you would like to submit your thoughts, please email her directly at whitingm@uamont.edu.

At this time, a review of transfer programs is taking place. Some of the schools have indicated an interest in still hosting, while others do not feel it is the best thing to do. Any thoughts can be emailed to her at whitingm@uamont.edu.

Some high schools have indicated the desire to still have on-site visits, while others want virtual visits. Each college will make individual arrangements about this. Multiple colleges have inquired about programs for juniors in the spring. It is currently being reviewed. Please email your thoughts to her at whitingm@uamont.edu.



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Many thanks to Chad, Joey, Whit, and John for all of the help provided. A HUGE thanks goes to Joey for getting all done about the virtual programs.

College Fair Automation: John Proctor, SEARK; no report

Nomination and Election Committee: The Nominations and Elections Committee met on 8/21/2020. Members present were Rachel Mullins (chair), Whitney Hall (outgoing VP), Malissa Mathis (president appointed member), and Susan Atkinson (president appointed member). Outgoing VP Scott Post was unable to attend but did provide input via email.

The ArkACRAO Constitution states the following:

ARTICLE III -ELECTIONS

Section 1.

Association officers shall be elected in the business session of the Annual Meeting. A slate of nominees shall have been presented by the Nominations and Election Committee to the membership at least thirty (30) days before the Annual Meeting. Additional nominations may be made from the floor of the Business Meeting.

The slate of officers was presented to the EC for approval and sent to the ArkACRAO listserv on 9/3/2020. Our committee would presents the following slate of officers:

President-Elect: Zeda Wilkerson, Ozarka College

Treasurer: Patti Carson, ASU Beebe

VP Records: Lozanne Calhoun, Southeast Arkansas College

VP School Relations: Brandi Gibbs, Arkansas Tech University

Each of these individuals have indicated that they would be willing to serve ArkACRAO in this capacity if elected.

President Tripp made a call for any nominations from the floor. Ana Hunt, UAPTC, moved to accept the slate of nominees as presented. Tracy Finch, ASU, seconded. Call for discussion. Motion passed.

Future ArkACRAO Meetings:

Business Meeting for 2021 will be held in conjunction with SACRAO 2022. 2023 Fall Conference will be held Oct. in Texarkana, TX

President Tripp turned the meeting over to President-elect Chad Cox.

New Business: President-Elect Cox asked if there was any new business that needed to be discussed; there was none.



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Adjournment:

Rachel Mullins, UACCM, made a motion to adjourn. Whitney Hall, SAU, seconded. Meeting adjourned at 2:29 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tawana Greene'.

Tawana Greene, Secretary 2019-2021

Approved:

Brandi Tripp, President 2019-2020

Chad Cox, President 2020-2021