



**Arkansas Association of Collegiate
Registrars and Admissions Officers**

**Virtual Executive Committee Meeting
Wednesday, December 15, 2021**

Members Present: Brandi Tripp, Chad Cox, Tawana Greene, Brandi Gibbs, Lozanne Calhoun, Joey Hughes, Ana Hunt, Jennifer Moody, Heath Sims, Zeda Wilkerson, Chris Riggins and Linda Holland.

Call to Order: President Cox called the meeting to order at 9:01 a.m.

Approval of Minutes from Executive Committee (EC) Meetings, July 29, 2021: meeting minutes distributed via emailed for review and approval. Brandi Gibbs moved to suspend the reading of the minutes, second by Heath Sims. Motion to approve and accept the minutes by Ana Hunt; second by John Proctor. Motion passed and minutes approved. Copies of the approved EC minutes are included in the Secretary's notebook.

Treasurer's Finance Report (Linda Holland)

SACRAO LAC Chair Update (Chris Riggins)

Gearing up for SACRAO set to begin February 6th. As of Monday, there are approximately 135 total registrants and 20 corporate partners. Early Bird registration deadline ends January 7th.

President (Chad Cox)

Annual Finance Review Committee

No Site Selection since we have selected 2022 in Texarkana and 2023 in Jonesboro; 2024 will be on the agenda in Texarkana

President-Elect (Zeda Wilkerson)

Annual Business meeting at SACRAO on Sunday from 1-2. Details coming soon. Immediately following, we will have the Admissions and Registrar roundtables.

Past President (Brandi Tripp)

The Nominations and Elections committee met on November 1st and propose the following slate of officers for the upcoming year with approval from the Executive Committee:

President-Elect: Tyler Bittle (ASU-Beebe)

Secretary: Alexis Scrimshire (ATU)

VP for Admission Administration: Kyanna Beard (UAPTC)

VP for Registration: Sarah Philpot (JBU)

VP for Information Technology: Heath Sims (Hendrix)

If the Executive Committee approves of the nominations above, distribution of the slate of officers will be distributed to the membership via the list serve no later than January 7th. Motion made by Brandi



Gibbs to accept the slate, second by John Proctor. Motion passed, slate, as presented, ready for distribution.

Past-President luncheon

Once final arrangements for the past-presidents to meet prior to the ArkACRAO business meeting are complete, Brandi will communicate the location to our past-presidents.

Secretary: No report.

Treasurer: Balance is \$32,448; mailing \$2,000 SACRAO donation today. Need to decide if we will roll the CD as it matures next year. Linda stated that when we roll, we need to roll it to the new tax ID number since it is under the old number.

Linda indicated that since she is the Workday Lead on her campus, she would love if someone else could take over instead of her maintaining the position until October—she just has a full plate.

Vice President for Admission Administration & Vice President for School Relations Combined Report (Joey Hughes and Brandi Gibbs)

Boot Camp: 24 in person, 11 virtual. Streaming seemed to go well although their interaction may not have been as good for those attending virtually. Will play 2022 by ear based on latest Covid-19 statistics

Articulation: one large event was very different, but it went well; sound was tricky, particularly with streaming and echoing in person. May need to resume normal rotation in 2022 if possible. Streaming didn't go well particularly due to sound.

College Fairs: 3,341 registered last year, 971 attending; 8100 registered, 3,900 attending

Vice President for Records (Lozanne Calhoun): No Report

Vice President for Registration (Kim Biggers not present)

Vice President for Information Technology (Ana Hunt): No Report

Legislative Liaison (John Proctor): No Report

Publications/Publicity Chair (Health Sims): No report

Historian (Jennifer Moody): No Report



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OTHER BUSINESS

NEW BUSINESS

SACRAO Scholarship: Heath Sims made a motion to accept Jennifer Wright, Admissions (UAHT) and Dylan Herekamp (Ozarka), second by John Proctor. Motion passed.

Awards/Recognitions: President Cox mentioned Wayne Bank's retirement from SAU Tech, but mentioned there may be others. After discussion, we will table this until the February meeting to ensure we recognize everyone.

Set Date, Place, & Time for next EC Meeting: The next meeting will be during SACRAO on Sunday from 1-2 pm.

Adjourn: Zeda Wilkerson moved that we adjourn; second by Ana Hunt. Motion passed. The meeting adjourned at 10:04 am

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tawana Greene'.

Tawana Greene, Secretary 2019-2021

Chad Cox, President 2020-2021